



ARKANSAS FIRE CONVENTION 2019

June 27, 2019 - June 30, 2019
Hot Springs Convention Center

Exhibitor Registration

Company Name _____		Representative Name _____		
Address _____		Representative Phone _____		
_____		Email _____		
_____		_____		
Company Phone _____		_____		
Number of Exhibit Hall passes needed: _____		_____		
Type of Space(s)	Cost	# of Spaces Requested	Fee/Space	Total Cost
Apparatus/Trailer	\$600.00		@ \$600.00 ea	
Type & Dimensions of Apparatus/Trailer:				
Booth Spaces (Approx 10'x10')	\$350		@ \$350 ea	
End Cap (Approx 10'x20')	\$600		@ \$600 ea	
*Electricity Needed: Y / N	\$60/booth		@ \$60 ea	
*Electricity After 6/1/17	\$140/booth		@ \$140 ea	
Grand Total:				

Register online by visiting
arkansasfireconvention.com

<p style="text-align: center;"><u>Mail Registration to:</u></p> <p>Arkansas Fire Convention Attn: Patty Higginbotham 1000 Hickory Street Crossett, AR 71635</p>	<p style="text-align: center;"><u>Method of Payment</u></p> <p><input type="checkbox"/> Fees Enclosed</p> <p>Make checks payable to: <i>ASFFA/AAFC Joint Convention</i></p>
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Information and Questions:
Patty Higginbotham, Vendor Representative
arkansasfireconvention@gmail.com
870.415.0200

Information:

- All booth spaces include a 6' skirted table, 2 chairs, and rear/side draping. It does not include electricity.
- All apparatus/trailer spaces (if not renting a booth space) includes a 6' skirted table and 2 chairs. It does not include electricity.
- Southwest Designs will be on site Thursday during load-in, providing extra tables and chairs at an additional charge. You will pay the draping company directly that day for extras.
- If you would like extra amenities such as carpet/padding. Please email me at arkansasfireconvention@gmail.com for the proper forms.
- Lunch will be provided for you on Friday in the exhibit hall.
- Please send a number of all attending your exhibit space, on the registration form Or email me at arkansasfireconvention@gmail.com.
- If bringing an apparatus, please send type and dimensions.
- Please donate a door prize (valued at a minimum of \$25).

DO NOT SHIP ANYTHING TO THE CONVENTION CENTER!! IT WILL BE RETURNED TO YOU.

If you need items shipped please let me know, I will email you the forms for shipping.

Exhibit Dates/Times

Thursday, June 27th:

Load In/Set Up Enter through loading door of Hall C located behind convention center.

- APPARATUS/TRAILERS ONLY 9:00 a.m. – 11:00 p.m.
- BOOTH SPACES 11:00 p.m. – 2:00 p.m.

***No Admittance to the Exhibit Hall after 2:00 p.m. for security reasons.**

This is the Arkansas Fire Convention policy not the Hot Springs Convention Center.

Friday, June 28th:

Hall opens 9:00 a.m.- 4:00 p.m. **Open to exhibitors at 8:00 a.m. The loading door of Hall C will be open at this time.*

Saturday, June 29th:

Hall opens: 8:00 a.m.-12:00 p.m. **Open to exhibitors at 7:30 a.m. The loading door of Hall C will be open at this time.*

Load-out: 12:00 p.m.– 2:00 p.m.